



SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)



SEF (Plot. No. 21/A, Block No.7 & 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

ATTENDANCE SLIP FOR THE TENDER OPENING MEETING

Date & Time: **24th October, 2017 & 3:30 pm**

Agenda: Tender opening for Rent Basis SEF Office
for Children Development Center (CDC) Karachi. (Preferred Location Shershah,
Karachi) Tender No. SEF/NP/17-18/20 on **24th October, 2017 at**
3:30 pm.

Tender form sold: Three (3)

Following Owners/ Agencies participated in the bid.

S. No	NAME OF FIRM PARTICIPATED/ OWNER	ATTENDED BY (Name & Designation)	CONTACT NO/ EMAIL	SIGNATURES
1	MALIK MUNIR AHMED	—	0333-2123023	
2	Sham Sur Rehman	—	03152293648	
3				
4				
5				
6				

24/10/17

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3:30 pm.

Tender form sold: Three (3)

Loudly announced bid information of bidders:

S. No.	Name of Firms	Bid Value in PKR.	Bid Security in PKR	Bidder's Signatures
1	Malik Munir Ahmed	Rs= 990,000/-	Rs= 3000/-	
2	Shams-ur-Rehman	Rs= 847,000/-	Rs= 3000/-	
3				
4				
5				
6				

24/10/17

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Tender form sold: Three (3)

MEMBERS OF PURCHASE COMMITTEE

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY	SIGNATURE
i	Mr. Muhammad Abdullah Abbasi	Director Admin & IT-SEF	Chairman P. C-SEF	
ii	Mr. Muhammad Ashraf	Deputy Director FR/FFM, Finance Department-SEF	Secretary/Member P. C-SEF	
iii	Mr. Shabtab Naseem ul Haq,	Section Officer (O & M-I), SGA&CD	Member P.C-SEF.	
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Coopted Member P. C-SEF.	
v	Mr. Muhammad Adnan	Deputy Director-General Administration	Chairman Technical Committee for hiring rent offices.	
vi	Mr. Aneel Ahmed Memon	Acting Deputy Director-General Administration	Member Technical Committee for hiring rent offices.	
vii	Mr. Bilal A. Lashari	Sr. officer, PSDU-SEF	Member Technical Committee for hiring rent offices.	
viii	Shakila	Principal, CDC Shershah	Member Technical Committee for hiring rent offices.	



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MINUTES OF TECHNICAL AND FINANCIAL BID OPENING MEETING

Tender Name: Rent Basis SEF Office for Children Development Center
(CDC) Karachi. (Preferred Location Shershah, Karachi)
Tender no: SEF/NP/17-18/20.
Tender Procedure: Single Stage-One Envelope Procedure
Date of opening: Tuesday 24th October, 2017.
Financial Bid opening time: 3:30 pm

AGENDA:

To open Sealed Technical and Financial Bids in accordance with the SPPRA Rule for the above Tender:

PARTICIPANTS:

The following members of Purchase Committee and Technical Committee participated in the bid opening meeting for the referred tender:

MEMBERS OF PURCHASE COMMITTEE

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY
i	Mr. Muhammad Abdullah Abbasi	Director (General Administration and coordination & IT)-SEF	Chairman P. C-SEF
ii	Mr. Muhammad Ashraf	Deputy Director (FR/FFm Finance Audit & Accounts)-SEF	Secretary/Member P. C-SEF
iii	Mr. Shabtab Naseem Ul Haq,	Section Officer (O&M-I) Services, GA&CD	Member P.C-SEF.
iv	Mr. Shahnawaz Ali Khan	Acting Deputy Director Procurement-SEF	Coopted Member P. C-SEF.
v	Mr. Muhammad Adnan	Deputy Director-General Administration	Chairman Technical Committee for hiring rent offices.
vi	Mr. Aneel Ahmed Memon	Acting Assistant Director-General Administration & Coordination-SEF	Member Technical Committee for hiring rent offices.



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vii	Mr. Bilal A. Lashari	Sr. officer, PSDU-SEF	Member Technical Committee for hiring rent offices.
viii	Ms. Shakila Rehman	Acting Principal, CDC Shershah	Member Technical Committee for hiring rent offices.

PROCESS:

Following firms had participated in the Financial bid opening (ATTENDANCE SLIP) of the participated firms is attached:

S.No.	FIRM SUBMITTED FINANCIAL PROPOSALS RENT BASIS SEF OFFICE FOR CHILDREN DEVELOPMENT CENTER (CDC) KARACHI. (PREFERRED LOCATION SHERSHAH, KARACHI).
1)	Mr. Malik Munir Ahmed
2)	Mr. Shamsur Rehman

Sealed Financial proposals of the aforementioned firms was opened in front of all the bidders and financial bid of each bidder were loudly announced by Secretary Purchase Committee-SEF. The detail of the financial bids are as follows.

Sr. no	Vendor Name	Bid Called	Bid Security Submitted by Vendors
1)	Mr. Malik Munir Ahmed	Rs. 990,000/-	Rs. 3000/-
2)	Mr. Shamsur Rehman	Rs. 847,000/-	Rs. 3000/-

Keeping in view the above facts the Purchase Committee forwarded the case to the Technical Committee for further process.

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[Handwritten date: 25/10/17]

[Handwritten signature and date: 25/10/2017]



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SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
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MINUTES OF TECHNICAL AND FINANCIAL BID OPENING MEETING

Tender Name: Rent Basis SEF Office for Children Development Center
(CDC) Karachi. (Preferred Location Shershah, Karachi)
Tender no: SEF/NP/17-18/20.
Tender Procedure: Single Stage-One Envelope Procedure
Date of opening: Tuesday 24th October, 2017.
Financial Bid opening time: 3:30 pm

MEMBERS OF PURCHASE COMMITTEE-SEF

Sign: _____

Ms. Shakila Rehman
Acting Principal CDC.
Member of T.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign: _____

Mr. Aneel Ahmed Memon
Acting Assistant Director,
General Administration and
coordination Member T.C
Sindh Education Foundation
Govt. of Sindh

Sign: _____

Mr. Shahnawaz Ali Khan
Acting Deputy Director
Procurement
Co-opted Member
Sindh Education Foundation
Govt. of Sindh

Sign: _____

Mr. Muhammad Ashraf
Deputy Director, FR/FFM (FA&A-
SEF)
Secretary/ Member P.C.SEF
Sindh Education Foundation
Govt. of Sindh.

Sign: _____

Mr. Bilal A. Lashari
Sr. Officer PSDU-SEF
Member of T.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign: _____

Mr. Muhammad Adnan
Deputy Director General
Administration and coordination
Chairman T.C
Sindh Education Foundation
Govt. of Sindh

Sign: _____

Mr. Shabtab Naseem ul Haq
Section Officer (O&M-I), SGA&CD.
Member of P.C. SEF
Sindh Education Foundation
Govt. of Sindh

Sign: _____

**Mr. Muhammad Abdullah
Abbasi**
Director General Administration
and Coordination
Chairman Purchase Committee
Sindh Education Foundation
Govt. of Sindh.



Minutes of Meeting of the Technical Committee

09th November, 2017

With reference to the Tender Ref No. SEF/NP/17-18 for Rent Basis Office for Children Development Center (CDC) Karachi opened on 24.10.2017. The Technical committee members have visited the quoted bungalows/premises of 02 bidders namely Mr. Shams ur Rehman and Mr. Malik Munir Ahmed on 30.10.2017.

The Committee has rejected on site the bungalow/premises quoted by Mr. Shams ur Rehman as no any room was constructed on the quoted premises except 02 halls, the premises was under constructions and was also not suitable for office purpose in light of SEF criteria. **(The pictures of rejected premises are attached).**

The bungalow/premises of second bidder Mr. Malik Munir Ahmed was also visited, which meet the SEF required criteria & the committee has selected the same bungalow.

In this regard, the technical committee members have scheduled a meeting with Mr. Malik Munir Ahmed and have requested to reconsider the quoted rent.

Mr. Malik Munir Ahmed has agreed and reduced the quoted rent per month from Rs. 90,000/- to Rs. 75,000/- inclusive of taxes with further agreement for the coloring of quoted bungalow/premises and for the necessary R&M wok of the car parking area. **(The bidder has submitted the letter of consent, which is enclosed herewith)**

Meeting minutes prepared by

Aneel Ahmed Memon, Acting A.D (GA&C), SEF,
Member of T.C for SEF Rent Offices.

Agreed by

Mr. Bilal Lashari
Senior Officer PSDU
Member of T.C

Ms. Shakila Rehman
Acting Principal CDC
Member of T.C

Adnan Mustaqeem
Deputy Director (GA&C)
Chairman of T.C

SINDH EDUCATION FOUNDATION, GOVERNMENT OF SINDH, KARACHI

COMPARATIVE STATEMENT FOR SEF OFFICE FOR CHILD DEVELOPMENT CENTER (CDC) KARACHI ON RENT BASIS

TENDER REF # SEF/NP/17-18/20 FY 2017-18

Tender Opening Date: 24 OCTOBER, 2017

Tender Opening Date: 24 OCTOBER, 2017									
S.No.	DESCRIPTI ON OF ITEM(S)	SEF REQUIRED SPECIFICATION	DURATION FOR RENT IN MONTHS	Quoted Description	QUOTATION - I		Quoted Description	QUOTATION - II	
					Mr. Malik Munir Ahmed			Mr. Shams ur Rehman	
					RENT PER MONTH	TOTAL AMOUNT		RENT PER MONTH	TOTAL AMOUNT
					(In PKRs)	(In PKRs)		(In PKRs)	(In PKRs)
1	RENT BASIS SEF OFFICE FOR CHILDREN DEVELOP MENT CENTER (CDC) KARACHI	100 Sq Yards, 400 Sq. Ft Covered Area, approximately 12 Rooms, with car parking for 1 vehicle, preferred location Shershah Block "C" & "D"	11	Plot # M.II.E-11,A Street # 77 Jinnah Road Block "C" Shershah measuring of 100 sq. yards and total cover area of 4722.25 Sq. Fts. Consists of ground with 4-Floors of the 12 rooms with toilet and wash rooms and also parking area for one vehicle.	75,000	825,000	Covered area 270 Sq Yards (1st floor), 100 Sq Yards (ground floor), Total Rooms 14, car parking for 1 car.	77,000	847,000
Total						825,000			847,000

NOTE OF T.C:

Above has made on behalf of quotations received from the above quoted Two (02) Building Owners.





However, Mr. Malik Munir Ahmed has reduced the quoted rent per month from 90,000/- to 75,000/- (Inclusive of Taxes) after the negotiation (Copy of Letter attached)

The Technical Committee has selected Ms. Malik Munir Ahmed quoted bungalow mentioned at Quotation No- I being the lowest bidder and also meets other requirement of Add published in news papers and is suitable for all office requirements.


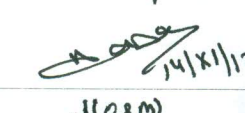
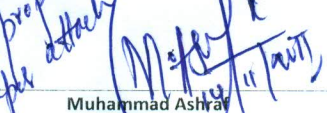
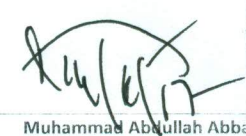
Note: The other Bidder (Mr. Shams ur Rehman) was rejected as no any room was constructed except 02 halls, the premises was under constructions and is also not suitable as per requirement in light of the visit of quoted bungalow by the Technical Committee. (Pictures of bungalow is attached)

TECHNICAL COMMITTEE

Order Ref # SEF/246/2017 Dated 28.08.2017

 Bilal Lashari Senior Officer, PSDU Member of T.C Sindh Education Foundation Govt. of Sindh	 Ms. Shakila Rehman Acting Principal, CDC Shershah Member of T.C Sindh Education Foundation Govt. of Sindh	 Aneel Ahmed Memon Acting A.D (Admin Coordination) Member of T.C Sindh Education Foundation Govt. of Sindh	 Adnan Mustaqeem Deputy Director Admin Chairman of T.C Sindh Education Foundation Govt. of Sindh
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NOTE OF P.C:

PURCHASE COMMITTEE			
 Shahnawaz Ali Khan Acting D.D (Proc), SEF Co-opted Member of P.C Sindh Education Foundation Govt. of Sindh	 Section Officer (Budget), SGA&CD Member of P.C Sindh Education Foundation Govt. of Sindh	 Muhammad Ashraf Deputy Director (FR/FFM), SEF Secretary/Member of P.C Sindh Education Foundation Govt. of Sindh	 Muhammad Abdullah Abbasi Director GA&C, SEF Chairman of P.C Sindh Education Foundation Govt. of Sindh

Approved by Technical Committee
after attaching meeting
14/11/17

LETTER OF CONSENT

This letter of consent is issued in favor of Sind Education Foundation, Head Office Karachi in light of SEF Tender Ref # SEF/NP/17-18/20 FY 2017-18 for Rent basis SEF Office for Children Development Center (CDC) Karachi opened on 24.10.2017.

Whereas, I have participated in the above tender and has quoted rent per month @ Rs. 90,000/-. A meeting with the undersigned and SEF Officials is held today dated 09.11.2017 at SEF Office Karachi regarding negotiation on monthly rent and other discussion.

In this regard, I have AGREED to offer my premises at the rent of Rs. 75,000/- (Rupees Seventy Five Thousand Only-Inclusive of Taxes) per month in light of above tender, which will be paid to me by Sindh Education Foundation every quarterly in advance and 10% monthly rent will be enhanced after the completion of every 11 months and so on.

Furthermore, I am also agreed on the following conditions of SEF:-

1. Coloring/renovation of the premises.
2. R&M Work of the Car Parking area


Signed by Mr. Malik Munir Ahmed
CNIC No: 42401-2415608-3











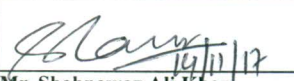
Sindh Education Foundation Government of Sindh

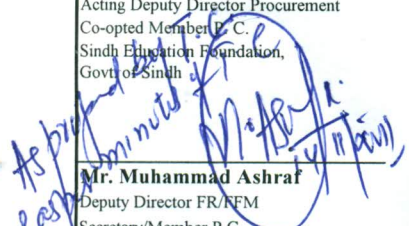



Bid Evaluation Report

1. Name of Procuring Agency: **Sindh Education Foundation (Govt. of Sindh)**
2. Tender Reference No: **SEF/NP/17-18/25.**
3. Tender Description/Name of work/item: **Rent Basis SEF Office for Children Development Center (CDC) Karachi. (Preferred Location Shershah, Karachi)**
4. Method of Procurement: **SINGLE STAGE ONE ENVELOPE PROCEDURE.**
5. Tender Published: **SPPRA S.N. 34702 (09-10-2017)**
Print & Electronic Media (SPPRA ID No. with dates)
Kawish (04.10.2017), DAWN (05.10.2017), Jung (04.10.2017).
6. Total Bid documents Sold: **Three (3).**
7. Total Bids Received: **Two (2).**
8. No. of Bid technically qualified (if applicable): **Two (2).**

S No	Name of Firm or Bidder	Total Bid, Cost offered by the Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7
1	Mr. Malik Munir Ahmed	825,000	825,000	1st	1 Million	1st	Accepted
2	Mr. Shams ur Rehman	847,000	847,000	2nd		2nd	Rejected


Mr. Shahnawaz Ali Khan
Acting Deputy Director Procurement
Co-opted Member P. C.
Sindh Education Foundation,
Govt. of Sindh


Mr. Muhammad Ashraf
Deputy Director FR/FM
Secretary/Member P.C.
Sindh Education Foundation,
Govt. of Sindh


Mr. Shabtab Naseem ul Haq
Section Officer (O&MI), SGA&CD.
Member PC
Sindh Education Foundation
Govt. of Sindh


Mr. Muhammad Abdullah Abbasi
Director General Administration & Coordination and I.T
Chairman P. C.
Sindh Education Foundation,
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